

# FY18-19 Budget Proposal May 10, 2018

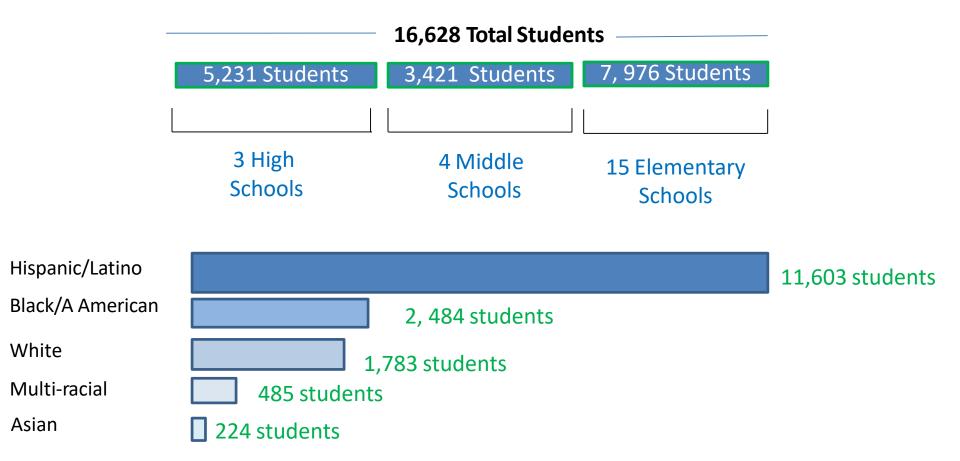


### Overview

- Review Budget Projection
- Budget Process Review & Priorities
- Decision Points
- Revenue & Expenditure Assumptions
- Decreasing the Budget Deficit
- Moving Forward

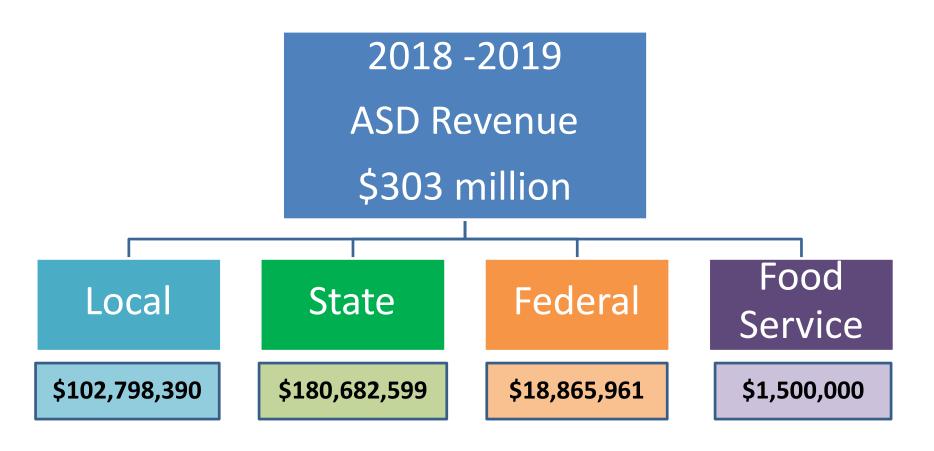


### **District Overview**





### **District Revenue Sources**

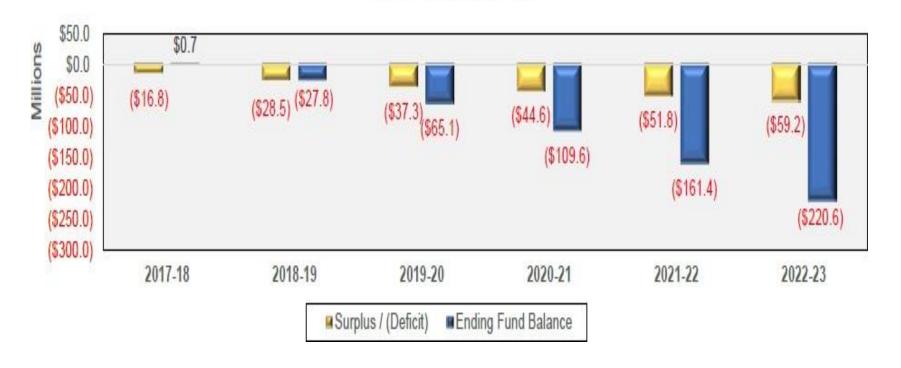




### ASD Budget Projection March 2018 (PFM)

### **ASD General Fund Budget Projections**

2017-18 to 2022-23





### **Process Review**

#### June 2017 - March 2018

- June 2017 Board identified concerns with budget consistency.
- August 2017 Concerns discussed and expectation set for fiscal review.
- August 2017 "Paused" filling of new positions added to the 2017 budget.
- October 2017 The District hired PFM to conduct a comprehensive fiscal analysis of the District Finance.
- March 2017 PFM report and Final outcomes released.
- March 2017 Began working with the PDE. Technical Assistance provided for fiscal and program analysis.
- Deficit projected at \$28M "if no conditions were changed".

### April 2018 - June 2018

- Administration tasked with developing budget proposal the substantially reduced the \$28 Million projected deficit.
- Board collaborates to reach consensus on reductions, Act I index increase, and fund balance utilization.

## **Budget Development Priorities**

Sustain educational and co-curricular programs Preserve class size—Limit impact on instructional staffing minitinent to equity and excellence with constraint Establish fiscal accuracy and transparency Value our People



### **Board Decision Points**





# ACT 1 INDEX 5 Year Review

FY	Base Index	ASD Index	ASD % Tax Increase *	Difference - Base vs. ASD Tax Incr
2013-14	1.7%	2.6%	8.2%	6.5%
2014-15	2.1%	3.2%	5.8%	3.7%
2015-16	1.9%	2.9%	0.0%	-1.9%
2016-17	2.4%	3.8%	0.0%	-2.4%
2017-18	2.5%	3.7%	3.8%	1.3%



<sup>\*</sup> Lehigh County property reassessment in 2013 which positively affected the percentage

### 2018-2019 ACT 1 Index

ASD Increase of taxes to the Act 1 Index

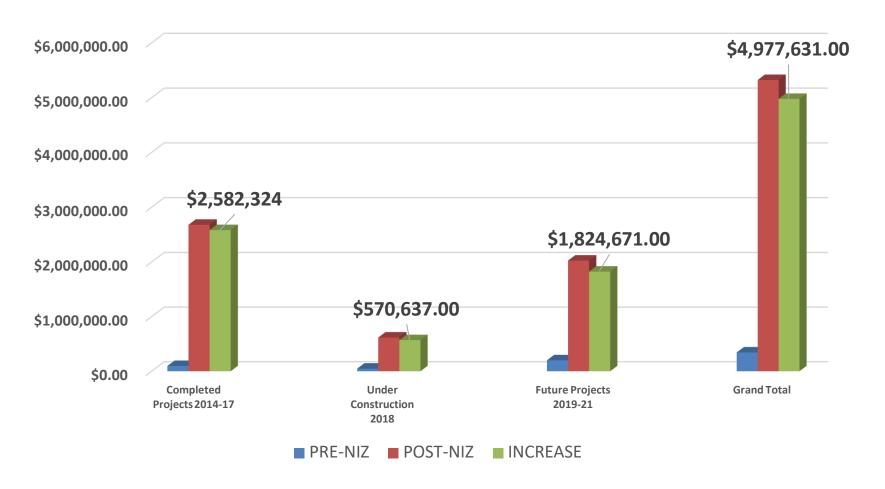
3.7% - .7039 mills + \$3,373,390

Increase per household = \$89.00





# NIZ Impact Summary





### District Fund Balance

Fiscal Year	Amount of Fund Balance Used to Balance Budget	Remaining Fund Balance
2014-15	\$0	\$ 36,400,000
2015-16	\$ 5,400,000	\$ 31,100,000
2016-17	\$ 14,044,245	\$ 17,303,046
2017-18*	\$ 16,763,278	\$539,768

<sup>\*</sup> Projected

\*\* New Projected Fund Balance = \$5,438,914



# Budget Adjustments

How does ASD prioritize?

**Student Success** Safety & Security Strategic Framework Value Our People



## Major Revenue Assumptions

- State Aid for Basic Instruction grew at historical Statewide average of 2.1%
- State Aid for Special Education grew at historical Statewide average of 1.8%
- Federal funding 2018-19 estimated increase 1.25%
- Current real estate taxes increased up to the full Act 1 Index (assumes no change in tax base) for 2018-19 through 2020-21; 3 percent increase in delinquent tax collection based on revised 2017-18 budget amount; no increase in assessments
- Increases in Act 511 based on revised 2017-18 budget estimated increase 1%
- State pension (PSERS) and Social Security reimbursement adjusted based on salary expenditures and changes in PSERS contribution rates

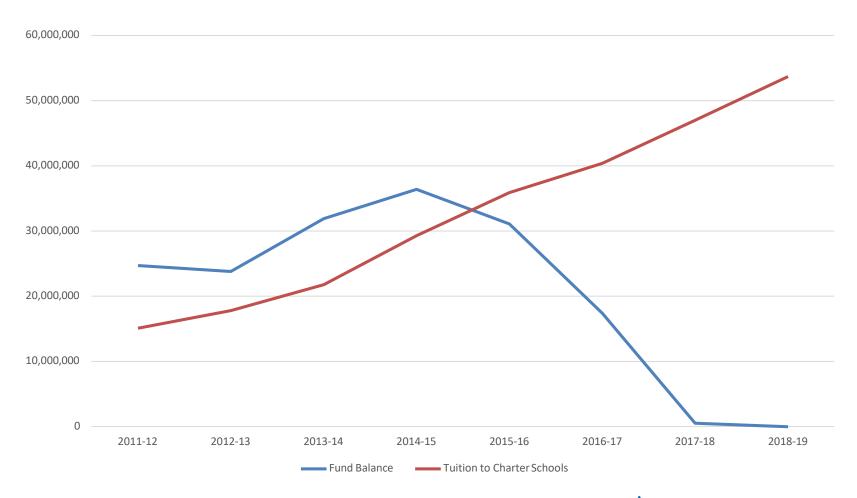


## Major Expenditure Assumptions

- 2018-19 health insurance premium estimated to increase
   8% per historical increases.
- Social Security and PSERS contributions based on salary expenditures and published PSERS contribution rates
- Capital funding of \$2 Million in 2018-19
- Existing debt service payments, per annual debt schedule
- Inflationary increases estimated for non-personnel expenditures
- Charter School projected costs approximately \$53 million



### Charter School Tuition vs. Fund Balance





## **Enrollment & Staffing Analysis**

	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	Incr/ Decr
District Enroll.	17,637	17560	16966	17006	16483	16106	16628	16248	-8%
ESOL Enroll.	1818	2061	1921	1826	1913	1955	2251	2405	+32%
ESOL Prof. Staff	85	75	73	61	55	56	61	69	-19%
SPED Enroll.*	2581	2601	2607	2696	2562	2719	2812	2998	+16%
SPED Prof. Staff	274	186	180	186	171	186	203	213	-22%
Charter Enroll.	1324	1562	1937	2787	3707	4122	4356	4434	+235%

<sup>\*</sup>Based on December 1 Child Count

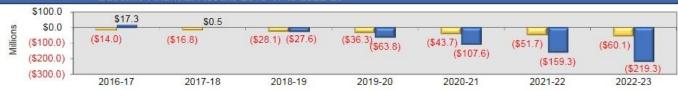


# ASD Budget Projection - PFM

#### **Allentown School District**

Baseline Financial Results 2016-17 to 2022-23





Year-End Fund Balance

■ Surplus/Deficit

	Fiscal Year:	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
		Actual	Budget	Projected	Projected	Projected	Projected	Projected
	SUMMARY							
6111/6411	Real Estate Taxes (Current and Delinquent)	\$81,000,469	\$84,623,580	\$84,000,200	\$84,843,556	\$85,694,562	\$86,553,288	\$87,419,804
140/6150	Act 511 Taxes	\$10,439,403	\$9,846,500	\$9,846,500	\$9,846,500	\$9,846,500	\$9,846,500	\$9,846,500
	Other Sources	\$7,091,320	\$5,568,753	\$5,568,753	\$5,568,753	\$5,568,753	\$5,568,753	\$5,568,753
	Local Sources	\$98,531,192	\$100,038,833	\$99,415,454	\$100,258,809	\$101,109,815	\$101,968,541	\$102,835,057
7110	Basic Education Funding	\$107,722,765	\$110,643,248	\$112,856,775	\$115,236,981	\$117,667,386	\$120,149,049	\$122,683,052
7271	Special Education Funding	\$10,363,520	\$10,694,663	\$10,942,394	\$11,055,569	\$11,169,914	\$11,285,442	\$11,402,165
7310	Transportation Subsidy	\$3,186,270	\$4,038,700	\$3,358,861	\$3,411,585	\$3,465,462	\$3,520,519	\$3,576,781
810/7820	State Reimbursement of Employee Benefits	\$32,559,823	\$29,002,497	\$32,722,526	\$34,494,767	\$35,574,263	\$36,640,015	\$37,926,875
	All Other State	\$16,198,982	\$17,707,466	\$19,211,438	\$20,541,702	\$20,418,549	\$20,607,065	\$20,780,638
	State Sources	\$170,031,359	\$172,086,574	\$179,091,995	\$184,740,604	\$188,295,574	\$192,202,090	\$196,369,511
8514	Title I	\$9,422,953	\$9,397,175	\$9,397,175	\$9,397,175	\$9,397,175	\$9,397,175	\$9,397,175
8515	Title II	\$1,385,121	\$845,000	\$845,000	\$845,000	\$845,000	\$845,000	\$845,000
8516	Title III	\$708,094	\$519,090	\$519,090	\$519,090	\$519,090	\$519,090	\$519,090
810/8820	Medicaid Reimbursement	\$1,010,349	\$2,000,854	\$813,980	\$813,980	\$813,980	\$813,980	\$813,980
	All Other Federal	\$2,873,082	\$2,774,004	\$3,632,127	\$3,632,127	\$3,632,127	\$3,632,127	\$3,632,127
	Federal Sources	\$15,399,599	\$15,536,123	\$15,207,372	\$15,207,372	\$15,207,372	\$15,207,372	\$15,207,372
	Other Funding Sources	\$1,442,782	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
	Total Revenues	\$285,404,932	\$289,161,530	\$295,214,821	\$301,706,785	\$306,112,761	\$310,878,003	\$315,911,941
KPENDIT	URE SUMMARY					, , , , , , , , , , , , , , , , , , ,		
100	Salaries	\$109,094,579	\$110,446,595	\$112,634,615	\$114,865,980	\$117,141,551	\$119,462,202	\$121,828,826
200	Employee Benefits	\$73,630,679	\$81,878,554	\$86,083,655	\$91,447,348	\$96,068,768	\$100,908,646	\$106,311,712
300	Purchased Professional & Technical Services	\$15,036,047	\$13,135,172	\$13,430,713	\$13,732,904	\$14,041,895	\$14,357,837	\$14,680,889
400	Purchased Property Services	\$8,170,994	\$6,157,360	\$6,038,189	\$6,040,382	\$6,176,290	\$6,315,257	\$6,457,350
562	Tuition to PA Charter Schools	\$40,566,086	\$43,107,000	\$52,553,423	\$57,257,744	\$61,085,489	\$65,225,621	\$69,661,082
500	All Other Tuition and Purchased Services	\$22,486,046	\$23,255,170	\$23,409,760	\$23,974,783	\$24,553,572	\$25,146,467	\$25,753,813
600	Supplies	\$7,337,955	\$7,095,213	\$7,254,855	\$7,418,090	\$7,584,997	\$7,755,659	\$7,930,161
700	Property	\$4,565,740	\$846,260	\$865,301	\$884,770	\$904,677	\$925,033	\$945,846
830/910	Debt Service	\$16,812,281	\$17,729,575	\$19,278,118	\$20,589,066	\$20,497,621	\$20,709,129	\$20,653,874
800	Other Objects	\$1,748,770	\$1,643,909	\$1,643,909	\$1,643,909	\$1,643,909	\$1,643,909	\$1,643,909
900	Other Financing Uses	\$0	\$630,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000
36153	Total Expenditures	\$299,449,177	\$305,924,808	\$323,322,538	\$337,984,976	\$349,828,769	\$362,579,760	\$375,997,463
	Surplus/Deficit	(\$14,044,245)	(\$16,763,278)	(\$28,107,717)	(\$36,278,191)	(\$43,716,008)	(\$51,701,756)	(\$60,085,522
	Year-End Fund Balance	\$17,303,046	\$539,768	(\$27,567,960)	(\$63,846,151)	(\$107,562,159)	(\$159,263,915)	(\$219,349,437

<sup>\*</sup>Starting Fund Balance based on the 2015-16 audited financial results, and the preliminary 2016-17 year-end results.

# Budget Deficit Reduction

Three Ways to Decrease the Budget Deficit:

- I. Increase to 2017-18 Fund Balance
- II. Increase Revenue for 2018-19
- III. Decrease Expenditures 2018-19



### I. Increase to 17 – 18 Fund Balance

- 1. Land Acquisition
- 2. 2015-2016 Recovered Access Funds
- 3. 2016-2017 Increase Access Revenue



### Increase to 17 – 18 Fund Balance

Opportunity	Approximate Amount
Land Acquisition	
One time reimbursement	\$3,800,000

ASD was leasing building property at 265 Lehigh Street. The District purchased the building property in 2016 – 2017. District allocated \$3,800,000 from general fund towards the purchase of the property.

General fund will be reimbursed in the 2017-2018 fiscal year.



## Increase to 17 – 18 Fund Balance

Opportunity	Approximate Amount
2015-2016	
Recovered ACCESS Funds	\$717,000

Beginning in March of 2018, ASD collaborated with the Pennsylvania Department of Education to identify unclaimed funds generated from Medical Access billing in the 2015 – 2016 fiscal year.



## Increase to 17 – 18 Fund Balance

Opportunity	Approximate Amount
2016-2017	
Increased ACCESS Revenue	\$382, 146

Beginning in March 2018, ASD collaborated with the Pennsylvania Department of Education to conduct an assessment of current billing and to identify additional opportunities to bill for Medical Access.

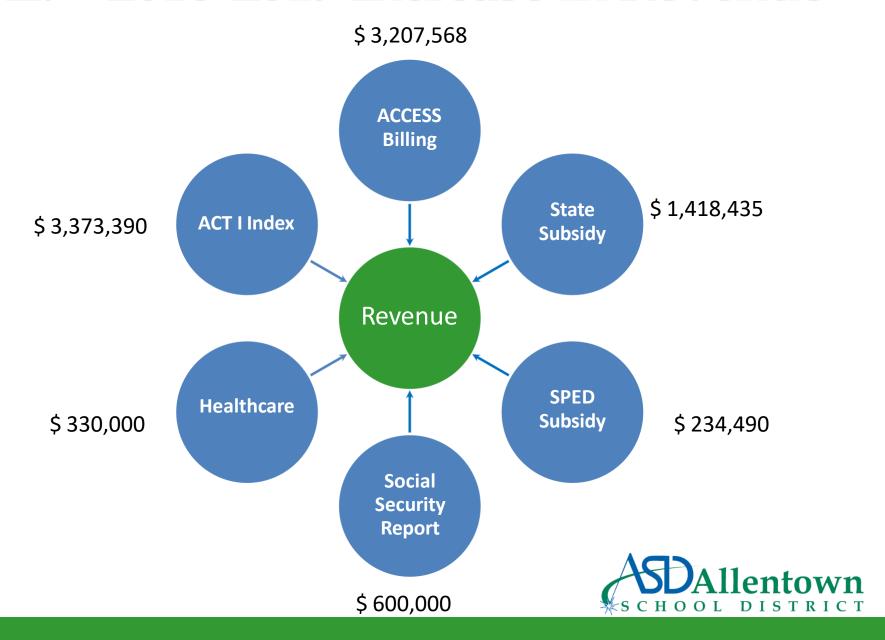


### Increase to 17-18 Fund Balance

Opportunity	Approximate Amount
Land Acquisition – One time reimbursement	\$3,800,000
Recovered ACCESS Funds (15 – 16)	\$717,000
Increased ACCESS Revenue (16 – 17)	\$382,146
TOTAL Increase to 17-18 Fund Balance	\$4,899,146
Projected Fund Balance + Increase	\$5,438,914



### II. 2018-2019 Increase in Revenue



**ACCESS Billing** 

\$3,207,568

- Increase billing for:
  - Transportation
  - Counseling
  - Personal care assistants
  - Speech Therapy
  - Occupational Therapy



**State Subsidy** 

\$ 1,418,435

- Basic education
- Special education
- Transportation
- State employee benefits
- All other state reimbursements



**Special Education** 

\$ 234,490

Special education enrollment and services

 Additional special education staff members projected for IDEA compliance. Salaries will be funded via IDEA grant and increased ACCESS revenue.



**Social Security** 

\$ 600,000

Reconciliation of social security reimbursement reports



Healthcare

\$ 330,000

- Reconciliation of qualified staff and dependents
- Healthcare analysis planned



Act I \$3,373,390

Tax Increase	Mills	Total Revenue	Household Increase
3.7% (Index)	.7039 mills	\$3,373,390	\$89.00
3.0%	.5708 mills	\$2,752,024	\$72.00
2.0%	.3805 mills	\$1,863,580	\$49.00



Opportunity	Approximate Amount
Increase ACCESS Billing – Increase reimbursement for transportation, counseling and personal care assistants	\$3,207,568
Increase in State Subsidy	\$1,418,435
Increase in State Subsidy for Special Education	\$234,490
Social Security	\$600,000
Health Care	\$330,000
Increase to the Index of 3.7%	\$3,373,390
TOTAL INCREASE	\$9,163,883



### III. Decrease Expenses

Building Budgets

\$250,000

Department Budgets

\$1,147,117

Salaries and Benefits

\$1,248,260



# III. Decrease Expenses Building Budgets

Opportunity	Approximate Amount
Building Budgets – Reduce building budgets by 10%.	\$250,000

No reductions in textbooks or technology purchases.



# III. Decrease Expenses Department Budgets

Opportunity	Approximate Amount
Department Budgets savings Facilities bond	\$ 1,147,117

ASD identified \$2,000,000 of capital projects to remove from the general budget and into bond funding. Due to longevity of the capital projects, bond proceeds can support this expense.

### Capital projects include:

 Window Replacement, Rooftop Boiler, Roof Replacement, Paving Projects



# III. Decrease Expenses Salaries and Benefits

<u>PFM</u> calculated a savings of 2.1 Million via a freeze in salaries.

The goal of ASD is to realize significant savings in Salary, with two considerations:

1. Ensure that we do not reduce our workforce beyond our ability to provide a quality education.

2. Ensure that we remain competitive with compensation in the county in order to attract and retain high quality educators.

# III. Decrease Expenses Salaries and Benefits

#### **Option 1**

Fill all budgeted positions from 17-18

#### **Option 2**

Attrition
Reassign/Remove 6 Positions
(No staff loss)

#### **Option 3**

Attrition
Reassign/Remove 17 Positions
(No staff loss)

### Option 1

• Fill every position budgeted from 2017 - 2018



### Option 2

- Attrition
  - Estimated savings if replacing all vacant positions at base salary (\$800,000\*)
- Reassign staff/Remove positions (\$448,260)
  - 1 Administrative Position
  - 3 Secondary Instructional Positions
  - 1 Security Position
  - 2 Maintenance Positions (currently unfilled)
- TOTAL Savings = \$1,248,260



### Option 3



- Attrition
  - Estimated savings if replacing all vacant positions at base salary (\$800,000\*)
- Reassign staff/Remove positions (\$1,104,040)
  - 1 Administrator Position
  - 8 High School Positions
  - 5 Alt. Ed. Positions
  - 1 Security Position
  - 2 Maintenance Positions
- TOTAL Savings = \$1,904,040



# Budget Deficit Reduction

- I. Increase to 2017-18 Fund Balance = \$4,899,146
- II. Increase Revenue for 2018-19 =
- III. Decrease Expenditures 2018-19 =
  - \*option 2 staffing recommendation

\$9,163,883

\$2,645,377

\*



\$16,708,40



### 2018-19 Deficit

#### **March PFM Projected**

**After Cost Savings** 

\$ -28,107,717

• \$-15,008,004

### 2018-19 Fund Balance

#### **March PFM Projected**

After Cost Savings

\$ -27,567,960

• \$-9,569,090

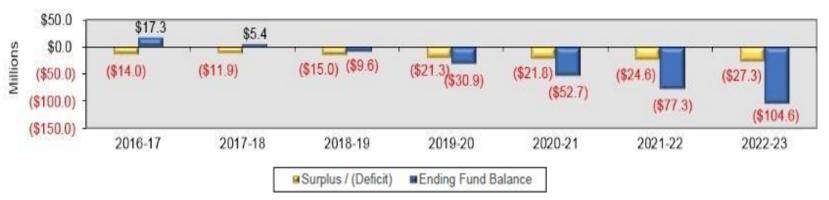


#### ASD General Fund Budget Projections PFM

2017-18 to 2022-23



## ASD General Fund Budget Projections – with Reductions 2017-18 to 2022-23





### **Under Consideration**

- Sell Land Assets
- Auctions
- Energy
- Research Early
   Retirement Incentives
- Sub Costs
- Advertising Athletic
   Fields

- Summer Hours
- ASD Summer School non residents
- Building Use by Community Partners
- School Food Sale Options
- Website Marketing



### 2018-19 Proposed Budget

#### Allentown School District Baseline Financial Results 2016-17 to 2022-23 \$50.0 \$5.4 \$0.0 (\$15.0) (\$9.6) (\$21.3)(\$30.9) (\$11.9)(\$14.0)(\$21.8)(\$50.0)(\$24.6)(\$27.3)(\$52.7)(\$100.0)(\$77.3)(\$104.6)(\$150.0)2016-17 2017-18 2018-19 2019-20 2020-21 2021-22 2022-23 ■ Surplus/Deficit Year-End Fund Balance Fiscal Year: 2016-17 2017-18 2018-19 2019-20 2020-21 2021-22 2022-23 Actual Budget Projected Projected Projected Projected Projected REVENUE SUMMARY Real Estate Taxes (Current and Delinguent) \$81,000,469 \$84,623,580 \$87,286,296 \$91.598.342 \$96,109,068 \$100.827.689 \$105,763,664 6111/6411 6140/6150 Act 511 Taxes \$10,439,403 \$9 846 500 \$9 943 340 \$10 041 342 \$10 140 520 \$10,240,888 \$10.342.461 Other Sources \$5,568,753 \$5.568.753 \$5.568.753 \$5.568.753 \$5,568,753 \$5,568,753 \$7,091,320 Local Sources \$100,038,833 \$102,798,390 \$107,208,437 \$111.818.342 \$116,637,331 \$121.674.878 \$98,531,192 7110 Basic Education Funding \$107,722,765 \$110.643.248 \$114.275.210 \$116,685,331 \$119.146.282 \$121,659,136 \$124,224,988 Special Education Funding \$10,363,520 \$10,694,663 \$11,176,884 \$11,292,484 \$11,409,280 \$11,527,283 \$11,646,507 7310 Transportation Subsidy \$3,186,270 \$4,038,700 \$3,358,861 \$3,411,585 \$3,465,462 \$3,520,519 \$3,576,781 7810/7820 State Reimbursement of Employee Benefits \$32,559,823 \$29,002,497 \$32,660,205 \$33,796,576 \$34.854.222 \$35,898,403 \$37,159,216 \$20,780,638 All Other State \$16,198,982 \$17,707,466 \$19,211,438 \$20,541,702 \$20,418,549 \$20,607,065 State Sources \$170.031.359 \$172,086,574 \$180,682,599 \$185,727,677 \$189,293,795 \$193,212,406 \$197,388,130 Title I \$9,422,953 \$9.397.175 \$9.397.175 \$9.397.175 \$9.397.175 \$9,397,175 \$9,397,175 8515 Title II \$1,385,121 \$845,000 \$845,000 \$845,000 \$845,000 \$845,000 \$845,000 Title III \$708.094 \$519.090 \$519.090 \$519.090 \$519.090 \$519.090 \$519.090 Medicaid Reimbursement \$1,010,349 \$3,100,000 \$4,022,568 \$2,000,000 \$2,000,000 \$2,000,000 8810/8820 \$2,000,000 All Other Federal \$2,873,082 \$2,774,004 \$4,082,127 \$4,082,127 \$4,082,127 \$4,082,127 \$4,082,127 Federal Sources \$15,399,599 \$16,635,269 \$18,865,960 \$16,843,392 \$16,843,392 \$16,843,392 \$16.843,392 Other Funding Sources \$1,442,782 \$5,300,000 \$1,500,000 \$1,500,000 \$1,500,000 \$1,500,000 \$1,500,000 Total Revenues \$285,404,932 \$294,060,676 \$303,846,949 \$311,279,507 \$319,455,529 \$328,193,128 \$337,406,400 EXPENDITURE SUMMARY 100 Salaries \$109.094.579 \$110,446,595 \$111,386,355 \$112,541,034 \$114,770,546 \$117.044.226 \$119.362.949 200 Employee Benefits \$73,630,679 \$81.878.554 \$85,300,423 \$90.069.528 \$94.631.996 \$99,411,152 \$104,744,954 300 Purchased Professional & Technical Services \$15,036,047 \$13,135,172 \$13,430,713 \$13,732,904 \$14.041.895 \$14,357,837 \$14,680,889 400 Purchased Property Services \$8.170.994 \$6,157,360 \$2,902,004 \$6.040.382 \$6,176,290 \$6.315.257 \$6,457,350 562 Tuition to PA Charter Schools \$40,566,086 \$43,107,000 \$53,058,701 \$54,712,694 \$55,509,009 \$58,455,371 \$61,559,934 500 All Other Tuition and Purchased Services \$22,486,046 \$23,255,170 \$23,409,760 \$23,974,783 \$24,553,572 \$25,146,467 \$25,753,813 600 Supplies \$7,337,955 \$7,095,213 \$6,591,547 \$7,418,090 \$7,584,997 \$7,755,659 \$7,930,161 700 Property \$4,565,740 \$846,260 \$865,301 \$884,770 \$904,677 \$925,033 \$945,846 830/910 Debt Service \$16.812.281 \$17,729,575 \$20,136,241 \$21,447,189 \$21,355,744 \$21,567,252 \$21.511.997 800 Other Objects \$1,748,770 \$1,643,909 \$1,643,909 \$1,643,909 \$1.643.909 \$1,643,909 \$1,643,909 900 Other Financing Uses \$630,000 \$0 \$130,000 \$130,000 \$130,000 \$130,000 \$130,000 Total Expenditures \$299,449,177 \$305,924,808 \$318,854,954 \$332,595,283 \$341,302,635 \$352,752,163 \$364,721,802 Surplus/Deficit (\$14,044,245) (\$11,864,132) (\$15,008,004) (\$21,847,106) (\$24,559,034) (\$27,315,402) (\$21,315,777) Year-End Fund Balance \$17,303,046 \$5,438,914 (\$104,606,409) (\$9,569,090) (\$30,884,867) (\$52,731,973) (\$77,291,007)

\*Starting Fund Balance based on the 2015-16 audited financial results, and the preliminary 2016-17 year-end results

# Final PDE Budget Timeline

May 1-31, 2018 - **School district** deadline to adopt 2018-2019 proposed version of final budget and upload the signed Certification of Use document in the CFRS application. Section 687(a)(1)

June 10, 2018 *School district* deadline to make 2018-2019 proposed final budget available for public inspection on the General Fund Budget from the CFRS application. Section 312(c)

June 20, 2018 *School district* deadline to offer public notice of its intent to adopt the 2018-2019 final budget. Section 312(c) Section 687(a)(2)(i)

June 30, 2018 *School district* deadline to adopt the 2018-2019 final budget. Section 312(a)

July 15, 2018 *School district* deadline to submit 2018-2019 final budget to Department of Education in the CFRS application. Section 687(b)



# Future Implications



- Must address the (9M) deficit that still exists
- Continue to work with PDE and PFM on cost savings analysis
  - Comprehensive Health Care Analysis
  - Transportation Analysis
  - Workman's Compensation
- Board Ad Hoc committee
  - Consistent focus on fiscal analysis
  - Ensure equity is primary in budgeting
  - Review and revise district budgeting process



# Questions & Discussion

